SOP for preparation/utilisation of Rooms at Quarantine Facilities

The moment the incubent in the quarantine room is discharged, the room should be sanitized as follows:

Area/Items	Item/Equipment	Method Procedure
General clinical areas	Dust mops Mop (No broom will be used for sweeping)	Sweep with the dust mop or damp mop to remove surface dust. Sweep under the furniture and remove dust from corners. Gathered dust must be removed using a hearth brush and shovel. The sweep tool should be cleaned or replaced after use
Floors (clinical areas) – daily mopping	Detergent/ sanitizer-hot water, sodium hypochlorite(1%) Three buckets (one with plain water and one with detergent solution; one bucket for sodium hypochlorite(1%)	 Prepare cleaning solution using detergent with warm water Use the three-bucket technique for mopping the floor, one bucket with plain water and one with the detergent solution. First mop the area with the warm water and detergent solution. After mopping clean the mop in plain water and squeeze it. Repeat this procedure for the remaining area. Mop area again using sodium hypochlorite 1% after drying the area. In between mopping if solution or water is dirty change it frequently. Mop the floor starting at the far corner of the room and work towards the door. Clean articles between cleaning.
Ceiling and Walls	Sweeping tool Duster Bowl/ small bucket of soap solution Plain water	 Damp dusting with a long handled tool for the walls and ceiling done with very little moisture, just enough to collect the dust. Damp dusting should be done in straight lines that overlap one another. Change the mop head/cover when soiled.
	Care of mop	 Clean with hot water and detergent solution, disinfect it with sodium hypochlorite and keep for drying upside down.
Doors and door knobs	Damp cloth or Sponge squeeze mop Detergent	The doors are to be washed with a brush, using detergent and water once a week (on one defined day); gently apply cloth to soiled area, taking care not to remove paint, then wipe with warm water to remove excess cleaning agent. Clean with 1% hypochlorite solution.

- The toiletries should be discarded everytime the incubent changes
- The Linen namely towels, bedsheets, pillow cases, etc to be changed with every incumbent. The bed linen/towels have to be put outside the room by the quarantined persons into color coded bags that will be provided by the Medical team. The Medical Incharge will ensure that the bed linen/towels are disinfected and handed over to respective housekeeping unit for transportation to laundry.
- The room once cleaned/sanitized can be used for other persons after 2 hours. However, if the patient turns positive, rooms to be sanitized and kept unused for 3 days.

DIRECTOR OF HEALTH SERVICES